

ST BARNABAS CHURCH, EMMER GREEN

Minutes of Meeting 03/2018 of the PCC held on Tuesday 26th June at 7.45pm in the Parish Centre

Present:

Members

Rev. Derek Chandler (Chair), (DC), Bob Abel (BA); Joyce Bedingfield (JB), Mark Burton (MB), , Felicity Chapman (FC), Richard Cunningham (RC), David Howell (DH); Wendy Howell (WH), Sandra Rice (SR), Alison Johnson (AJ) (Caversham Park church warden), Roger Moore (RM)

Welcome and Prayers.

1. DC opened the meeting reflecting briefly on seven points from the recently published booklet: "Setting God's People free".

Apologies for Absence

2. Susie Downer (SD); Hilary Lee (HL),

Minutes of meeting 02 -2018

3. The minutes of meeting 02/2018 held on Tuesday 24th April 2018 were accepted and signed.

Actions and Matters Arising

4. Childrens Church – DC reported that Marianne Long would be standing down from Children's Church at the end of the year. DC also informed the PCC that there would be a meeting on 2nd August to discuss the way ahead for Children and Families. The meeting would be informed by DC's recent discussions with Diocesan advisers and othe local ministers.
5. Giving – RC informed that he was in the process of taking over all the responsibilities for Giving from Bill Harper. RC noted that although he had not had formal confirmation that the Direct Debit scheme was operational members of the church had stated it was functioning.
6. GDPR – RM reported that he had received 97 consent forms from the 128 on the electoral roll. He had also received additional forms from members of the Men's Breakfast, Lunch Club and Craft Group as well as BusyBees.

Health and Safety

7. RM accepted an action to establish the number of First Aiders in the church. DH said that Paul Rice, Joy Abel and he were trained first aiders. **Action RM**

Safeguarding

8. DH reported that about half the PCC had now had Criminal Record Checks.

Correspondence

9. RM referred to a letter that had been received from Revd Mike Smith which had been circulated to PCC members. The letter dealt with the use of charitable funds.

10. It was proposed and agreed unanimously, in line with Caversham Thameside and Mapledurham PCC, that the Marjorie Cole and Ryder Memorial trusts be donated to REInspired Caversham, to enable further work to be undertaken as the project grows and blossoms. **Action DC to inform Revd Mike Smith of PCC decision**

Finance

11. Vicar's Discretionary Fund - It was proposed and agreed unanimously that the fund be topped up to an amount of £500.
12. Signatory Changes.
13. It was proposed and the meeting unanimously agreed the following changes to the arrangements for signing cheques:
 - It was resolved that Mrs Sandra Rice (Churchwarden) be added as an additional authorised signatory for the St Barnabas Church Account held by Barclays Bank Caversham and that Mr William Harper be removed as an authorised signatory.
 - It was resolved that Mrs Sandra Rice (Churchwarden) be added as an additional authorised signatory for the St Barnabas Emmer Green Church Hall Account held by Barclays Bank Caversham and that Mr William Harper be removed as an authorised signatory.
 - It was resolved that Mrs Sandra Rice (Churchwarden) be added as an additional authorised signatory for the Emmer Green St Barnabas PCC Account held with the CCLA and that Mr William Harper be removed as an authorised signatory.
14. Appointment of Book Keeper
15. In the absence of the Treasurer during October and November, the meeting agreed unanimously that Paul Rice should act as book-keeper under the supervision of David Howell (Churchwarden) who would be responsible for authorising all payments.
16. Financial Controls - It was proposed and agreed unanimously that the PCC agree the financial controls set out in paper Review of Financial Controls dated 22 May 2018 written by R Abel, Treasurer, are adequate and fit for purpose.

Hall and Buildings

17. DH gave a brief update on the state of church maintenance.
18. AV Systems. - DH reported that new microphones had been purchased. There followed a discussion of the way ahead for the AV Systems. There was general agreement that the optimum position for control of the AV was at the back of the church where levels etc could be monitored effectively. RC accepted an action to organize a meeting with the AV volunteers to plot a way forward. AJ agreed to be involved and organize a demo. **Action RC and AJ**

Organ and Organist

19. Organ – FC reported that there are still outstanding problems with the operation of the organ. It is not apparently functioning to the level expected.

For future maintenance and approval of work Guy Watt will act as the focal point.

20. Organist – It was noted that the organist had completed a 3 month trial period. The advice from those involved in the choir was that it would be good to continue with his services. **Action DC to take up necessary references**

Church and Ministry

21. Licensed Local Preacher
22. It was proposed that St Barnabas PCC agree David Howell be recommended for training as a Licensed Local Preacher and that such training should be financially supported by the PCC where required and by agreement of the PCC. Agreed unanimously.
23. Benefice Service
24. It was proposed and agreed unanimously that in line with Caversham Park Church LEP St Barnabas PCC agree to change the time of the Benefice Service at St. Barnabas Church from 9.30am to 10.30am to make provision for a shared lunch after the benefice service both now and for the future. This will not affect the 8am Said Communion service at St. Barnabas Church on the day of the benefice service.
25. Diocesan and Deanery Synod Reports. MB gave feedback on the booklet “Setting God’s People Free”, Parish Share discussions and the Deanery decision to purchase a portable baptistery. Given that baptisms and confirmations will be at St Barnabas in November 2018 DC was actioned to check with other local clergy on the potential demand for full immersion baptism and MB was actioned to chase the procurement of the baptistery in order to make surses it was available if needed. **Action DC and MB**

Communications

26. RM agreed to act as focal point for articles to Caversham Bridge. Jean Rae had previously written articles for the paper.

Any other Business

27. There was no other business
28. DC ended the meeting with a short prayer

Future Meetings

11th Sep 2018

20th Nov 2018